

# Individual Decision

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The attached report(s) will be taken as  
Individual Portfolio Member Decision(s) on:

**Thursday, 17th June 2010**

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<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member(s)</b>	<b>Page No.</b>
ID2036	<b>West Berkshire Council Forward Plan - July to October 2010</b>	Councillor Graham Jones	1 - 12



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## Individual Executive Member Decision

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<b>Title of Report:</b>	<b>West Berkshire Council Forward Plan - July 2010 to October 2010</b>
<b>Report to be considered by:</b>	Individual Executive Member Decision
<b>Date on which Decision is to be taken:</b>	17 June 2010
<b>Forward Plan Ref:</b>	ID2036

**Purpose of Report:** To advise Members of items to be considered by West Berkshire Council over the next 4 months.

**Recommended Action:** That the Leader of the Council agrees and where appropriate amends the West Berkshire Council Forward Plan.

**Reason for decision to be taken:** It is a statutory requirement that a Forward Plan be produced.

**Statutory:**       **Non-Statutory:**   
**Other:**

**Other options considered:** n/a

**Key background documentation:** Forward Plan

Portfolio Member Details	
<b>Name &amp; Telephone No.:</b>	Councillor Graham Jones - Tel (01235) 762744
<b>E-mail Address:</b>	gjones@westberks.gov.uk

Contact Officer Details	
<b>Name:</b>	Moira Fraser
<b>Job Title:</b>	Democratic Services Manager
<b>Tel. No.:</b>	01635 519045
<b>E-mail Address:</b>	mfraser@westberks.gov.uk

## Implications

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<b>Policy:</b>	As set out in the report
<b>Financial:</b>	There are no financial implications for the Council.
<b>Personnel:</b>	None
<b>Legal/Procurement:</b>	None
<b>Environmental:</b>	None
<b>Partnering:</b>	None
<b>Property:</b>	None
<b>Risk Management:</b>	None
<b>Community Safety:</b>	None
<b>Equalities:</b>	None

## Consultation Responses

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### Members:

**Leader of Council:** Leader of the Council

**Overview & Scrutiny  
Management  
Commission Chairman:** OSMC Chair

**Select Committee  
Chairman:**

**Ward Members:**

**Opposition  
Spokesperson:** Opposition Leader

**Local Stakeholders:** The West Berkshire Forward Plan will be published the first working day after the Individual Decision is signed.

**Officers Consulted:** Nick Carter, John Ashworth, Teresa Bell, Margaret Goldie, Group Executives and there had also been widespread consultation with senior managers across the authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

**Trade Union:** Not sought.

<b>Is this item subject to call-in.</b>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by OSC or associated Task Groups within preceding 6 months		<input type="checkbox"/>
Item is Urgent Key Decision		<input checked="" type="checkbox"/>

## **Supporting Information**

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### **1. Background**

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

### **Appendices**

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Appendix A – West Berkshire Council Forward Plan - July 2010 to October 2010

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# West Berkshire Council Forward Plan

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# West Berkshire Council Forward Plan - July to October 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>JULY 2010</b>											
PC	Asbestos, Legionella, Fire Policy	PC	02/07/10 PC	Chief Executive	Ian Priestley			25/06/10		Check PC ToRefence amended for H&S items at May Council	01 July 2010
PC	Transport/Fleet/Driver Risk Management Policy	PC	02/07/10 PC	Chief Executive	Ian Priestley			25/06/10			01 July 2010
PC	Protection of Staff	PC	02/07/10 PC	Chief Executive	Ian Priestley, Paul Shindler, Andy Walker			25/06/10			01 July 2010
ID2049	West Berkshire District Council Order Various Roads, Fawley, 30mph speed limit	ID	01/07/10	Environment	Andrew Garratt	Cllr David Betts		04/06/10			01 July 2010
ID2050	West Berkshire District Council Order A338, Great Shefford, Chaddleworth and Fawley, 50mph speed limit	ID	01/07/10	Environment	Andrew Garratt	Cllr David Betts		04/06/10			01 July 2010
ID2051	West Berkshire District Council Order Various Roads Ashampstead, 30mph speed limit	ID	01/07/10	Environment	Andrew Garratt	Cllr David Betts		04/06/10			01 July 2010
ID2053	West Berkshire District Council Order, Station Road, Kintbury, 40mph speed limit	ID	01/07/10	Environment	Andrew Garratt	Cllr David Betts		04/06/10			01 July 2010
ID2054	West Berkshire District Council Order, Various roads Hungerford, 40mph speed limit	ID	01/07/10	Environment	Andrew Garratt	Cllr David Betts		04/06/10			01 July 2010

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk) to confirm the contents of any agenda before attending a meeting. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

<b>KEY:</b>	
ID =	Individual Executive Member Decision
EX =	Executive
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S =	Standards Committee
PC =	Personnel Committee



# West Berkshire Council Forward Plan - July to October 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2037	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/07/10	Chief Executive	Jo Naylor	Cllr Pamela Bale		TBC			01 July 2010
ID2038	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/07/10	Chief Executive	Paula Amorelli (2233)	Cllr Alan Law		TBC			01 July 2010
ID2039	<b>West Berkshire Forward Plan - August 2010 to November 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/07/10	Chief Executive	Moira Fraser (2045)	Leader of the Council		08/07/10		Not subject to call in	01 July 2010
ID2096/1	<b>Cheap Street, Newbury - Turning Restriction</b> <i>To consider the recommendations of the OSMC as a result of this Individual Decision being called -in.</i>	ID	22/07/10	Environment	Andrew Garratt			15/07/10			01 July 2010
EX2017	<b>Corporate Property Asset Management Plan</b> <i>To seek approval to the West Berkshire Council's Asset Management Plan</i>	EX	22/7/10 EX	Chief Executive	Amanda Dennis	Cllr Anthony Stansfeld		15/07/10	Heads of Service		01 July 2010
EX2091	<b>Scrutiny Review of Health Partnership Working</b> <i>To respond to the recommendations of the Overview and Scrutiny Management Commission's scrutiny review of Health Partnership working report</i>	EX	22/7/10 EX	Community Services	Teresa Bell	Cllr Joe Mooney		15/07/10			01 July 2010
EX2009	<b>Annual Report of the West Berkshire Council Fostering Service and the Fostering Service Statement of Purpose</b> <i>Statutory requirement to annually review the Fostering Statement of Purpose and to report on the work of the Fostering Service.</i>	EX	22/07/10 EX	Children and Young People	Diane Grist	Cllr Gordon Lundie		15/07/10	Stakeholders, including fostering panel and Children's Services Management Team		01 July 2010

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EX2010	<b>Annual Report of the West Berkshire Council Adoption Service and the Adoption Service Statement of Purpose</b> <i>Statutory requirement to annually review the Adoption Statement of Purpose and to report on the work of the Adoption Service.</i>	EX	22/07/10 EX	Children and Young People	Diane Grist	Cllr Gordon Lundie		15/07/10	Adopters and the Children's Services Management Team		01 July 2010
EX2057	<b>Civil Contingencies Q4 2009/10</b>	EX	22/07/10 EX	Chief Executive	Carolyn Murison	Cllr Hilary Cole		15/07/10			01 July 2010
EX2100	<b>Housing Strategy 2010-2015</b>	EX	22/07/10 EX	Community Services	Mel Brain	Cllr Alan Law		15/07/10	Housing service providers, including statutory services, voluntary services, Parish Councils, developers, Housing Associations and support providers, local residents		01 July 2010
EX2122	<b>Scrutiny Q4 2009/10</b>	EX	22/07/10 EX	Chief Executive	David Lowe			15/07/10			01 July 2010
EX2125	<b>Community Planning Q4 2009/10</b>	EX	22/07/10 EX	Chief Executive	Jo Naylor	Cllr Pamela Bale		15/07/10			01 July 2010
EX2127	<b>Rights of Way Programme</b>	EX	22/07/10 EX	Environment	Elaine L Cox	Cllr Hilary Cole		15/07/10			01 July 2010

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EX2132	<b>Improving Public Confidence</b> <i>To set out recommendations arising from a Scrutiny Review into improving public confidence and to obtain agreement for the recommendations.</i>	EX	22/07/10 06/04/10 SSC	Chief Executive	Susan Powell	Cllr Anthony Stansfeld		15/07/10	Thames Valley Police, local residents as part of previous scrutiny review.		01 July 2010
	<b>Harts Hill/ Vincent Road, Thatcham Zebra crossing Investigation</b>	EX	17/06/10	Environment	Jon Winstanley	Cllr David Betts		15/07/10			01 July 2010
C1963	<b>Sustainable Community Strategy Refresh 2010/11</b> <i>To present a draft of the refresh of the Sustainable Community Strategy for 2010/11</i>	C	29/07/10	Chief Executive	Sam Shepherd	Leader of the Council		22/07/10			01 July 2010
C2134	<b>A340 Footway/cycleway, Aldermaston Compulsory Purchase Order</b> <i>To obtain permission from full Council to purchase private land using compulsory purchase powers under the Highways Act 1980</i>	C	29/07/10 C	Environment	Jon Winstanley	Cllr David Betts		22/07/10	Aldermaston Parish Council, local Ward Members by correspondence		01 July 2010
C2104	<b>Amendments to Part 10 of the Council's Constitution</b>	C	29/07/10 28/06/10 GA	Chief Executive	Andy Walker/ David Holling	Leader of the Council		22/07/10			01 July 2010
<b>AUGUST 2010</b>											
ID2060	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/08/10	Chief Executive	Jo Naylor	Cllr Pamela Bale		TBC			01 August 2010
ID2061	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/08/10	Chief Executive	Paula Amorelli (2233)	Cllr Alan Law		TBC			01 August 2010

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ID2059	<b>West Berkshire Forward Plan - September 2010 to December 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/08/10	Chief Executive	Moira Fraser (2045)	Leader of the Council		04/08/10		Not subject to call in.	01 August 2010
<b>SEPTEMBER 2010</b>											
OS2110	<b>Financial Report (Revenue and Capital) Month 4 2010/11</b>	OSMC		Chief Executive	Andy Walker	Cllr Keith Chopping					01 September 2010
ID2063	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/09/10	Chief Executive	Jo Naylor	Cllr Pamela Bale		TBC			01 September 2010
ID2064	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/09/10	Chief Executive	Paula Amorelli (2233)	Cllr Alan Law		TBC			01 September 2010
ID2062	<b>West Berkshire Forward Plan - October 2010 to January 2011</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/09/10	Chief Executive	Moira Fraser (2045)	Leader of the Council		08/09/10		Not subject to call in.	01 September 2010
GAC1905	<b>Anti Fraud Strategy</b> <i>To put in place an Anti Fraud Strategy for the Council that meets best practice.</i>	GA	06/09/10 GA	Chief Executive	Ian Priestley	Cllr Keith Chopping		26/08/10	Corporate Board, External Auditors		01 September 2010
EX2027	<b>Recommendations Arising from the Scrutiny Review of Adverse Weather</b> <i>To consider the recommendations from the Overview and Scrutiny Management Commission emanating from the recent Scrutiny review.</i>	EX	02/09/10 EX	Chief Executive	Carolyn Murison	Cllr Hilary Cole		25/08/10			01 September 2010
EX2046	<b>Financial Report Q1 2010/11</b>	EX	02/09/10 EX	Chief Executive	Andy Walker	Cllr Keith Chopping		25/08/10			01 September 2010

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EX2106	<b>Council Plan Outcomes 2010/11: Quarterly Performance Update - Q1</b> <i>To report quarterly performance against each of the outcomes identified in the 2010/11 Council Plan and to report remedial action being taken, where targets were not projected to be met</i>	EX	02/09/10 EX	Chief Executive	David Cook	Cllr Anthony Stansfeld		25/08/10	Performance officers, EPMG/IPG		01 September 2010
EX2115	<b>Establishment Report Q1 2010/11</b>	EX	02/09/10 EX	Chief Executive	Robert O'Reilly	Cllr Anthony Stansfeld		25/08/10			01 September 2010
EX	<b>Faraday Plaza Consolodation of Leases</b>	EX	02/09/10	Chief Executive	Les Gaulton			25/08/10			01 September 2010
C2040	<b>Extraordinary Council meetings - Changing the Constitution</b> <i>To amend West Berkshire Council's Constitution in order to clarify paragraph 4.1.3 of the Council Rules of Procedure relating to Extraordinary Meetings.</i>	C	23/09/10 C 28/06/10 GA	Chief Executive	Katharine Sheehan			15/09/10			01 September 2010
C1886	<b>Amendments to the Constitution - Scheme of Delegation</b> <i>To include Part 10 of the Town and Country Planning Act to the Head of Planning and Trading Standards</i>	C	23/09/10 C 06/09/10 GA	Chief Executive	Moira Fraser, Elaine Cox			15/09/10		Moved from May Council cycle	01 September 2010
C2030	<b>Petitions - Response to Consultation</b> <i>To meet the requirements of the Local Democracy, Economic Development and Construction Act 2009</i>	C	23/09/10 C 06/09/10 GA	Chief Executive	Moira Fraser			15/09/10			01 September 2010

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<b>OCTOBER 2010</b>											
ID2066	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/10/10	Chief Executive	Jo Naylor	Cllr Pamela Bale		TBC			01 October 2010
ID2067	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/10/10	Chief Executive	Paula Amorelli (2233)	Cllr Alan Law		TBC			01 October 2010
ID2065	<b>West Berkshire Forward Plan - November 2010 to February 2011</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/10/10	Chief Executive	Moira Fraser (2045)	Leader of the Council		06/10/10		Not subject to call in.	01 October 2010
EX2043	<b>Single Conversation - Local Investment Plan</b>	EX	14/10/10 EX	Community Services	June Graves			24/08/10			01 October 2010
EX2044	<b>Single Conversation - Local Investment Agreement</b>	EX	14/10/10 EX	Community Services	June Graves			06/10/10			01 October 2010

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